
Membership: Councillors P. Oakey (Chair), S. Macalpine-Downie (Vice-Chair), J. Anderson-Hill, A. Breach.

You are duly summoned to attend the General Meeting of Bulkington Parish Council on **Wednesday 8th October 2025 at 7.30pm** to transact the following business at the location of the Bulkington Village Hall, Bulkington, Wiltshire.

Tekla Hicks.

T Hicks, StSLCC
Parish Clerk & Responsible Financial Officer

AGENDA

- 25-26/51 **Recording and filming of the meeting**
The chair will ask all those present if any member of the public is intending to record or film the meeting.
- 25-26/52 **Apologies**
To receive and consider apologies for those unable to attend.
- 25-26/53 **Declarations of Interest**
To receive any declarations of interest for items on the agenda under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011.
- 25-26/54 **Minutes of the previous meeting**
To approve as a correct record the minutes of the parish council meeting held on 10th September 2025.
- 25-26/55 **Public Participation**
(i) **To enable** members of the public to address the Council regarding an item on the agenda. *
(ii) **To receive** any petitions or deputations.
- 25-26/56 **Reports from:**
(i) **To receive** an update from the Wiltshire Councillor – Tamara Reay.
(ii) **To receive** the chair's report.
(iii) **To receive** the clerk's report.
(iv) **To receive** up to date external meetings schedule.
- 25-26/57 **Planning Matters to discuss:-**
(i) **To note** any planning applications received before the meeting.
(ii) **To note** the BPC Planning Schedule as at 1st October 2025.
- 25-26/58 **Maintenance to include items as below:-**
(i) **To discuss and agree** Parish Steward – Consideration of jobs for next visit.

- (ii) **To receive any update** regarding moving road signs:
 - a. Children crossing warning sign.
 - b. Bulkington Village entrance signs and enhancing these.
- (iii) **To receive any update** regarding village entry white gates options.

25-26/59

Finance

- (i) **Payments for approval:**

- (a) Clerk's Salary
- (b) Clerk's PAYE
- (c) Clerk's expenses to 30th September 25
- (d) TEEC – Website transfer and set up - £1303.20

- (ii) **To approve** invoices/requests for payment received prior to the meeting.

- (iii) **Monthly Management Accounts**

Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.

- (iv) **Budget and Precept 2026-27**

Members to receive and discuss second draft of the proposed budget and precept requirements for 2026-27.

- (v) **To agree** to close Lloyds Bank account as now dormant.

25-26/60

Playground

To receive and discuss any update on the playground renewal plan.

25-26/61

Telephone Box

To discuss the options for moving the telephone box.

25-26/62

Governance

- (i) **To receive** update on '.gov.uk' website & email requirements as required in the SAPPP assertion 10 of the Practitioners Guide 2025.
- (ii) **To discuss and adopt** the IT policy as required in the SAPPP assertion 10 of the Practitioners Guide 2025.
- (iii) **To discuss** Councillor vacancies and possibilities for co-option.
- (iv) **To discuss and adopt** the Councillor's Statement of Assurance as an additional part of the NALC Civility and Respect charter.
- (v) **To discuss and adopt** amendments to Financial Regulations.

25-26/63

Remembrance Day

- (i) **To agree** to purchase wreath.
- (ii) **To agree** who will attend the Remembrance Day Service.

25-26/64

Confirmation of date of next meeting: Wednesday 12th November 2025 at 7.30pm.

For supporting documents, please go note the new website at www.bulkingtonparishcouncil.gov.uk

*Bulkington Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside of the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if council so wishes, items may be added to a future agenda for consideration.

01.10.2025